

Date posted: March 13, 2025

The Butchart Gardens is looking for an individual to fill the following position:

DEPARTMENT: The Blue Poppy Restaurant

POSITION: ASSISTANT SUPERVISOR

The Blue Poppy is a multi-faceted, front line service department that incorporates three fast paced, quick service outlets as well as hosting large group events and functions. The Assistant Supervisor, working with the management team of The Blue Poppy Restaurant, is responsible for coaching & leading all staff to serve the guests of The Blue Poppy and its outlets in a genuinely friendly, prompt, & professional manner.

The successful candidate, working with the management team of The Blue Poppy Restaurant, will be required to:

- Provide courteous, professional, friendly and prompt service to our visitors
- Ensure adherence to established Gardens service standards policies and procedures
- Foster an environment of personal growth and team spirit
- Assist with achieving cost of goods projections
- Provide leadership, motivation, and feedback to all staff members
- Inspect all aspects of their work area for safety and security daily
- With direction of the Blue Poppy management team, open and close The Gelateria, The Poppy Seed and Gelato Cart following existing checklists
- Assist with meeting daily and monthly labour cost goals
- Help to create an enjoyable and productive work atmosphere for all staff in the department
- Assist with coordinating the daily staff schedule, ensuring staff levels are adequate for volume of business
- Assist with coaching and motivating staff to accomplish pre-determined tasks and goals
- Assist with monthly inventory counts

The successful candidate will possess the following qualifications:

- Food services experience is an asset, but not necessary
- An excellent understanding of how to provide exceptional customer service and a desire to constantly seek to improve our service to the visitors
- Successful completion of Serving It Right and Food Safe
- A good general knowledge of The Butchart Gardens and the services provided
- Excellent verbal and written communication skills
- Positive, professional, and upbeat attitude
- Ability to operate effectively and professionally under frequently changing and stressful circumstances
- A strong work ethic and an excellent past performance record in all area
- Demonstrate excellent organizational skills and attention to detail

This is a seasonal position, beginning in mid-April and ending in mid-October with the potential to extend beyond this date. Shifts will vary, and weekend and evening work is expected. Remuneration will be commensurate with the level of responsibility of the position and the qualifications of the candidate.

If you are interested in this position, please submit a cover letter and résumé to: Human Resources department, The Butchart Gardens Ltd. 800 Benvenuto Ave, Brentwood Bay BC V8M 1J8; Fax: (250) 544-4455 email: hr@butchartgardens.com. Applications will be accepted until 5pm March 20, 2025.

The Butchart Gardens appreciates all applications, however, only those short listed will be notified.